

HR MacMillan Fund – Clergy Grants Policy
VANCOUVER SCHOOL OF THEOLOGY
H.R. MACMILLAN FUND COMMITTEE

Revised March 8, 2012

Purpose: To establish a program of research, scholarship and training and in particular to afford members of the teaching staff of Vancouver School of Theology opportunity for advanced study in larger centers. To establish fellowships in order to attract the services of visiting lecturers expert in their field, to offer post graduate courses, to afford opportunity for studies abroad for those showing competence in special fields, to offer short term refresher courses for the Clergy through the Province of British Columbia and to undertake such other projects of a similar nature as the governing body of Vancouver School of Theology may decide upon from time to time, it being the wish of the donor that in the advanced studies and training undertaken hereunder there shall be the greatest degree of cooperation with other denominations, including exchange of personnel, results of research and of study.

- The H.R. MacMillan Fund Committee will review applications four times per fiscal year (May – April). **Application deadlines: April 1 and June 1 (for May–August programming), Sept. 15 (for September–December programming), Jan 15 (for January–April programming)** or the following Monday if these dates fall on a weekend or a holiday.
- Grants will only be considered for clergy in good standing with their respective denominational affiliation. **Applicants must include with their application official notification indicating their standing within their denomination from the following:**
 - ACC – Diocesan Bishop
 - UCC – Conference Personnel Minister
 - PCC – Clerk of Presbytery**Notification should be sent via fax or email directly to the VST Registrar at registrar@vst.edu or fax 604-822-9212**
- Grants shall not be made for a course already completed by the applicant.
- Priority will be given to applicants continuing their education at Vancouver School of Theology.
- Requests from lay applicants will not be considered.
- Requests from applicants outside of British Columbia for non-VST courses will not be considered.
- Grants to applicants for continuing education courses will be restricted to a maximum of \$350 per fiscal year (May – April).
- Retired Clergy will not normally be supported. Retiring Clergy exercising accountable ministry may apply to the fund for programs related to the exercise of ministry.
- Clergy on Leave of Absence will not normally be supported.
- Support for Clinical Pastoral Education applicants only after they have supported themselves through the first two units.
- For Students residing in B.C. and registered in a VST degree or diploma program: all full-time and part-time students are eligible to apply for a 50% tuition credit based on credit hours taken, up to the maximum number of required course credit hours to complete the program in which they are registered. Awards are made based on demonstrated financial need.

VANCOUVER SCHOOL OF THEOLOGY

Application Form
For a Grant From H.R. MacMillan Fund

****FOR CLERGY ONLY****

Mail Application To: VST Registrar
HR MacMillan Fund Committee
6015 Walter Gage Road
Vancouver, BC V6T 1Z1

Or Scan Application to: Email : registrar@vst.edu

NAME: _____ S.I.N.: _____
PREFERRED TITLE: _____ (i.e. – Reverend, Very Reverend, Canon, Bishop etc)
ADDRESS: _____

POSTAL/ZIP CODE: _____ PHONE NO.: _____ FAX NO.: _____
EMAIL ADDRESS: _____
NAME OF YOUR DIOCESE OR PRESBYTERY: _____

DENOMINATION: _____
RECORD OF SERVICE: _____
CURRENT MINISTRY: _____
EDUCATIONAL QUALIFICATIONS: _____

COURSE OF STUDY FOR WHICH GRANT IS APPLIED

COURSE NAME: _____
INSTITUTION: _____ LOCATION: _____
STARTING DATE: _____ FINISH DATE: _____

BUDGET

(attach full details for lengthy periods of study)

EXPENSES:

COURSE FEES: \$ _____
LIVING EXPENSES: \$ _____
TRAVEL: \$ _____
OTHER: \$ _____
TOTAL: \$ _____

FUNDING SOURCES:

DENOMINATION: \$ _____
CONGREGATION: \$ _____
OTHER: \$ _____
SELF \$ _____
MacMILLAN REQUEST \$ _____
TOTAL: \$ _____