



## Joint Working Group

Origin: Board Governance Training Session, Nov 2006

### **Joint Working Group Board of Management, St. Andrew's Hall**

#### **Terms of Reference**

The composition and purpose of the Joint Working Group are set out in section 1.7 of the VST-SAH-PCC Agreement:

1. "There shall be established a Joint Working Group consisting of two representatives of each of St. Andrew's Hall and Vancouver School of Theology plus the Principal of Vancouver School of Theology and the Dean of St. Andrew's Hall who shall meet not less than annually, during the currency of this Amending Agreement whose principal task is to foster and enhance the working relationship between St. Andrew's Hall and Vancouver School of Theology."
2. Normally, the Joint Working Group shall meet twice a year, prior to Board meetings in the Fall and Spring terms. In addition, the Joint Working Group may meet at the call of either college.
3. Normally, the Principal of Vancouver School of Theology and Dean of St. Andrew's Hall shall serve as co-chairs. The agenda shall be generated and minutes kept by the heads of the colleges.
4. Decisions shall be reached by consensus and all substantive issues must be ratified by the Boards of the schools.