



Vancouver School of Theology

Communication & Support to the Board

Adopted: Jan 2007
Modified: Feb 2007
Reviewed: May 2011

The Principal shall not permit the Board to be uninformed or unsupported in its work. Accordingly, the Principal shall not:

1. Permit information and advice to the Board to have significant gaps in timeliness, completeness or accuracy.
 - a. Let the Board be unaware of relevant trends, anticipated adverse media coverage, or significant changes among the ownership or beneficiaries, particularly changes in the assumptions upon which any Board policy has previously been established.
 - b. Fail to marshal for the Board as many Staff, Faculty, Student and external points of view, issues and options as needed for fully informed Board decisions.
 - c. Neglect to submit monitoring data required by the Board in a timely, accurate, and understandable fashion, directly addressing provisions of Board policies being monitored.
 - d. Present information in unnecessarily complex or lengthy form.
2. Fail to advise the Board if, in the opinion of the Principal, the Board is not in compliance with its own policies.
3. Fail to report in a timely manner any actual or anticipated non-compliance with any policy of the Board.
4. Fail to supply for the Board's agenda any item required by law to be approved by the Board.
5. Fail to report all received correspondence directly addressed to the Board or its officers; or fail to present for consideration any correspondence on matters falling within the job description of the Board.
6. Fail to include the Board in the distribution of any public press release.
7. Fail to provide adequate financial and personnel resources for the work of the Board, its officers and committees.
8. Fail to advise the Board of the current succession plan.